

Chain-of-Custody Form

(Check one subject) (Check one section)	□ Mathematics□ Section 1 □ Section	l ELA/Literacy n 2 □ Section 3 〔	☐ MISA☐ Section 4	☐ Social Studies
Instructions for the School Test Coordinator: Use this form to track the distribution and return of all secure test materials to and from Test Administrators. Make as many copies of this form as needed. Keep this form in your school files for four years after testing. Do not send this form to Pearson.				
LEA Name:	LEA Number:		Sch	ool Name:
Materials Moved from Locked Central Storage Area to Classroom #				
Date: Tim	e:		Number	of Student Authorization Tickets:
Number of Reference Sheets:	Sheets of	Scratch Paper:		
SchoolTest Coordinator's Name (pl	ease print):			
School Test Coordinator's Signatur	re:			
Test Administrator's Name (please	print):			
Test Administrator's Signature:				
Materials Moved f	rom Classroom #	to	Locked Cer	ntral Storage Area
Date: Tim		Number of Student Authorization Tickets:		
Date.	ie:		Number of	Student Authorization Tickets:
Number of Reference Sheets:		Scratch Paper:	Number of	Student Authorization Tickets:
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Number of Reference Sheets: School Test Coordinator's Name (please Test Administrator's Signature:	Sheets of splease print): re: print): Materials Se		ed Number o	
Number of Reference Sheets: School Test Coordinator's Name (processed to the coordinator's Signature) Test Administrator's Name (please test Administrator's Signature) Date: Time	Sheets of solease print): re: print): Materials Se		ed Number o	of Student Authorization Tickets:
Number of Reference Sheets: School Test Coordinator's Name (please Test Administrator's Signature: Date: Tim Number of Reference Sheets:	Sheets of Splease print): re: Materials Selee: ease print):		ed Number o	of Student Authorization Tickets:
Number of Reference Sheets: School Test Coordinator's Name (please Test Administrator's Signature: Date: Tim Number of Reference Sheets: School Test Coordinator's Name (please Test Administrator's Signature:	Sheets of Splease print): re: print): Materials Sele: ease print):	curely Destroy	ed Number o	of Student Authorization Tickets: