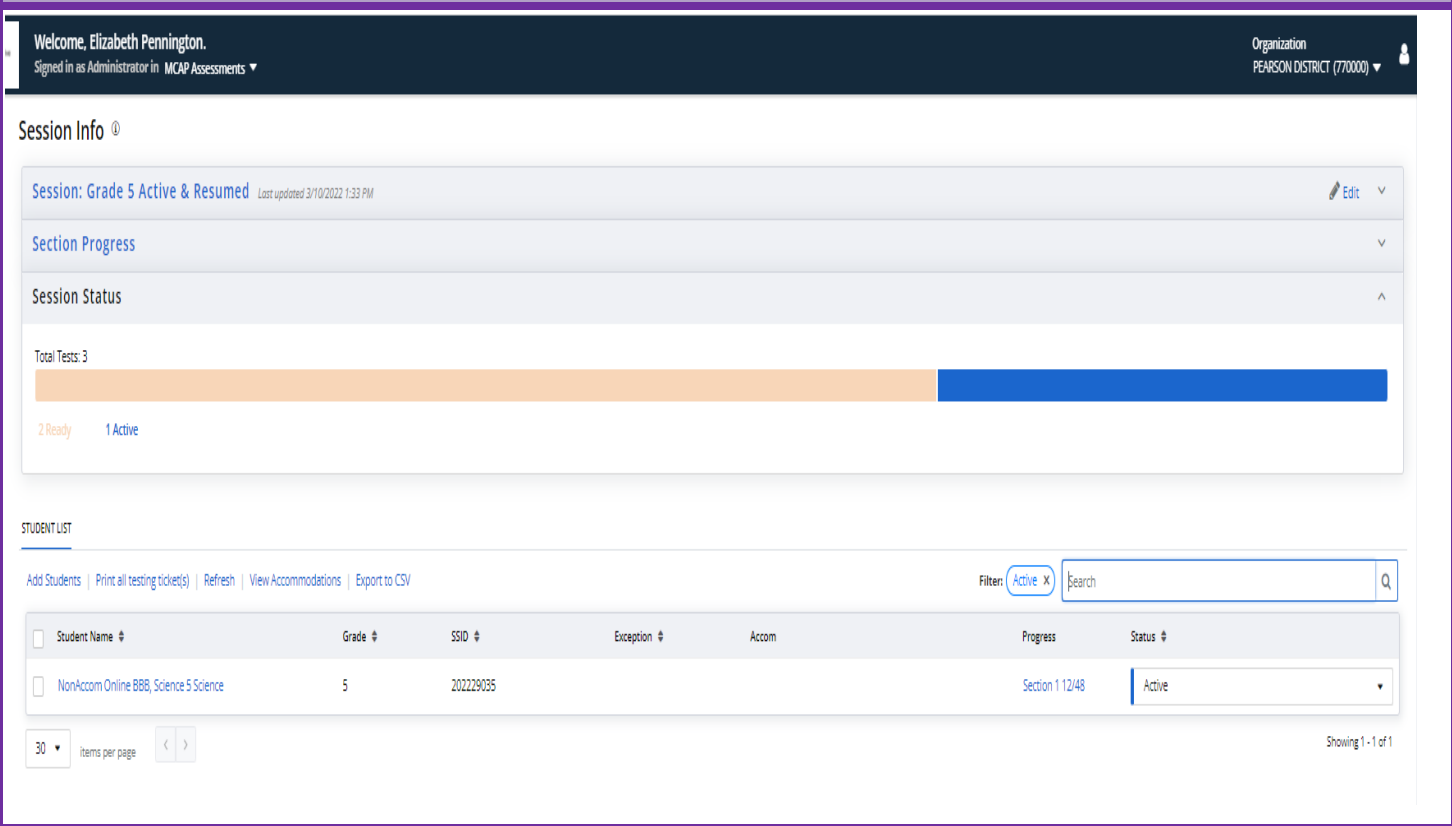


Students in Active Status (Active status is still logged into TestNav)

| Details | Screen Shot | | | | | | | | | | | | | | |
|---|--|--------------|-----------|-------|-----------------|--------|----------|--------|---|---|-----------|--|--|-----------------|--------|
| <p>Description: A student may show in Active status if they have closed their device without submitting their test.</p> <ul style="list-style-type: none"> If the student will be testing the same day the student should be asked to submit their responses. |  <p>The screenshot shows the TestNav interface for a user named Elizabeth Pennington, signed in as Administrator. The session is titled "Grade 5 Active & Resumed". A progress bar indicates 2 Ready and 1 Active student. Below, a student list table shows one student in Active status.</p> <table border="1"> <thead> <tr> <th>Student Name</th> <th>Grade</th> <th>SSID</th> <th>Exception</th> <th>Accom</th> <th>Progress</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/> NonAccom Online BBB, Science 5 Science</td> <td>5</td> <td>202229035</td> <td></td> <td></td> <td>Section 1 12/48</td> <td>Active</td> </tr> </tbody> </table> | Student Name | Grade | SSID | Exception | Accom | Progress | Status | <input type="checkbox"/> NonAccom Online BBB, Science 5 Science | 5 | 202229035 | | | Section 1 12/48 | Active |
| Student Name | Grade | SSID | Exception | Accom | Progress | Status | | | | | | | | | |
| <input type="checkbox"/> NonAccom Online BBB, Science 5 Science | 5 | 202229035 | | | Section 1 12/48 | Active | | | | | | | | | |

- If the student has already left the testing room TestNav will take 20 minutes to timeout.
- The student will need to be moved to “Resumed” status

NOTE: Do not attempt to move the student into the next section until after 20 minutes.

Session Info ⓘ

Session: Grade 5 Active & Resumed Last updated 3/10/2022 1:33 PM Edit ▾

Section Progress ▾

Session Status ▲

Total Tests: 3

1 Active 2 Resumed

STUDENT LIST

Print selected testing ticket(s) | Move **Update Status ▾** | Reset Student Password | Enter Exception | Export to CSV Filter: No filter applied Q

| <input type="checkbox"/> | Student Name ▾ | Grade ▾ | SSID ▾ | Exception ▾ | Accom | Progress | Status ▾ |
|-------------------------------------|--|---------|-----------|-------------|-------|-----------------|----------|
| <input type="checkbox"/> | NonAccom Online BBB, Science 5 | 5 | 202229035 | | | Section 2 15/48 | Resumed |
| <input type="checkbox"/> | NonAccom Online CCC, Science 5 Science | 5 | 202229037 | | | Section 1 12/48 | Resumed |
| <input checked="" type="checkbox"/> | NonAccom Online EE, Science 5 Science | 5 | 202229036 | | | 12/48 | Active |

30 ▾ items per page < > Showing 1 - 3 of 3

- The STC will then need to use the “Sections Out of Order” option to manually move the student to their next section.

The Section detail will show which section the student will log into when they sign into TestNav.

The Progress tool will show where the student was when they logged out of TestNav.

If the STC uses “Sections Out of Order” to move the student once it must be used to manually move the student to each of the sections, they have left to test. Otherwise, the system will pull the student back into the manually set section if they get logged out of TestNav.

STUDENT LIST

Print selected testing ticket(s) | Move | Update Status ▾ | Reset Student Password | Enter Exception | Sections Out of Order ▾ | Export to CSV

Filter: No filter applied Search

| <input type="checkbox"/> | Student Name | Grade | SSID | Accom | Section | Progress |
|-------------------------------------|--|-------|-----------|-------|-----------|-----------------|
| <input type="checkbox"/> | NonAccom Online BBB, Science 5 Science | 5 | 202220035 | | Section 2 | Section 2 15/48 |
| <input checked="" type="checkbox"/> | NonAccom Online CCC, Science 5 Science | 5 | 202229037 | | Section 2 | Section 2 12/48 |
| <input type="checkbox"/> | NonAccom Online EE, Science 5 Science | 5 | 202229036 | | Section 3 | Section 2 12/48 |
| <input type="checkbox"/> | NonAccom Online F, Science 5 Science | 5 | 202220777 | | Section 2 | Section 1 0/48 |
| <input type="checkbox"/> | NonAccom Online GGG, Science 5 Science | 5 | 202229045 | | Section 3 | Section 4 15/48 |
| <input type="checkbox"/> | NonAccom Online LLL, Science 5 Science | 5 | 202229055 | | Section 1 | Section 1 26/48 |
| <input type="checkbox"/> | NonAccom Online M, Science 5 Science | 5 | 202220784 | | Section 1 | Section 1 0/48 |
| <input type="checkbox"/> | NonAccom Online MMM, Science 5 Science | 5 | 202229057 | | Section 4 | Section 1 0/48 |
| <input type="checkbox"/> | NonAccom Online O, Science 5 Science | 5 | 202220786 | | Section 1 | Section 1 0/48 |

- The STC or TA will need to refresh their screen to see the most updated information under the Section detail.

- This will show which section the student will log into when the sign into TestNav.

NOTE: If a student is in “Active” status the Section detail will be blank.

- The Progress detail will still show the section the student was in when they logged out of TestNav.

STUDENT LIST

Print all testing ticket(s) | Refresh | View Accommodations | Export to CSV

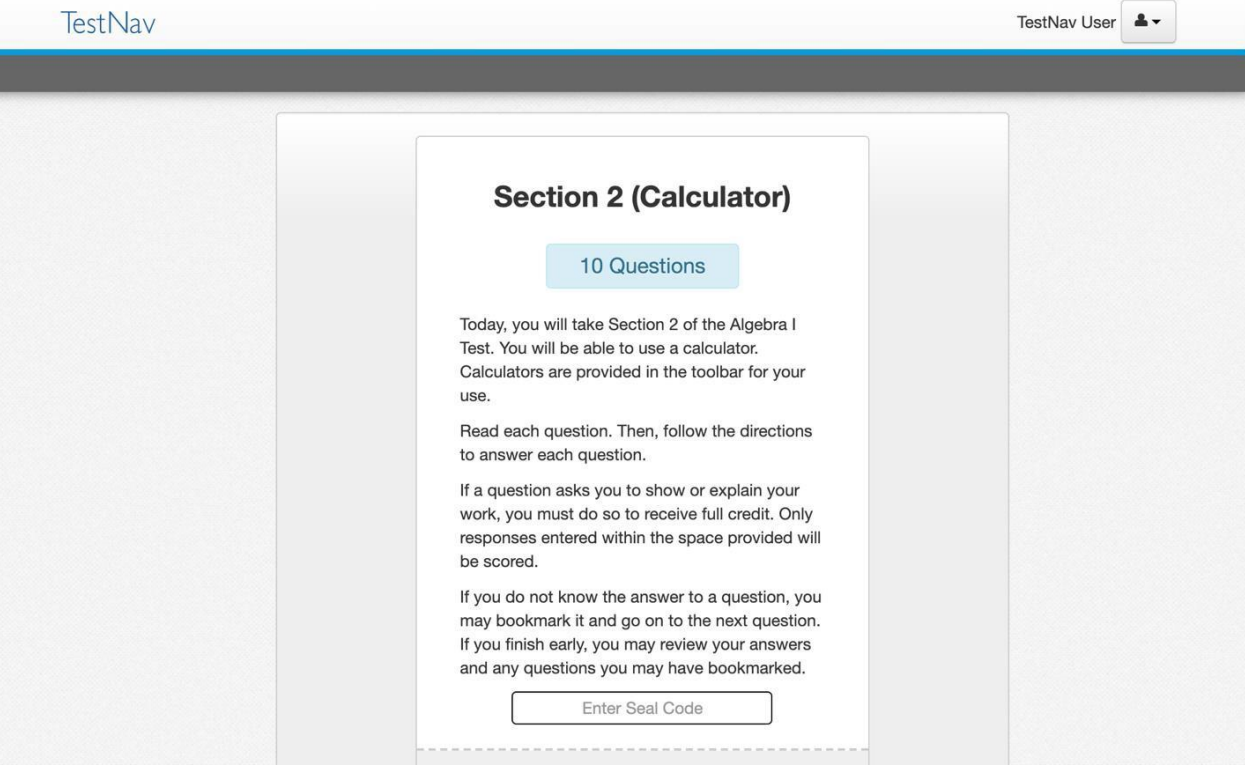
Filter: No filter applied Search

| Student Name | Grade | SSID | Exception | Accom | Section | Progress | Status |
|---|-------|-----------|-----------|-------|-----------|-----------------|-----------------------|
| <input type="checkbox"/> NonAccom Online BBB, Science 5 Science | 5 | 202229035 | | | Section 3 | Section 2 15/48 | Submitted for Scoring |
| <input type="checkbox"/> NonAccom Online CCC, Science 5 Science | 5 | 202229037 | | | Section 3 | Section 2 12/48 | Resumed |
| <input type="checkbox"/> NonAccom Online EE, Science 5 Science | 5 | 202229036 | | | Section 3 | Section 2 12/48 | Resumed |
| <input type="checkbox"/> NonAccom Online F, Science 5 Science | 5 | 202220777 | | | Section 2 | Section 1 0/48 | Ready |
| <input type="checkbox"/> NonAccom Online GGG, Science 5 Science | 5 | 202229045 | | | Section 3 | Section 4 15/48 | Resumed |
| <input type="checkbox"/> NonAccom Online LLL, Science 5 Science | 5 | 202229055 | | | Section 1 | Section 1 26/48 | Resumed |
| <input type="checkbox"/> NonAccom Online M, Science 5 Science | 5 | 202220784 | | | Section 1 | Section 1 0/48 | Ready |
| <input type="checkbox"/> NonAccom Online MMM, Science 5 Science | 5 | 202229057 | | | Section 4 | Section 1 0/48 | Ready |
| <input type="checkbox"/> NonAccom Online O, Science 5 Science | 5 | 202220786 | | | Section 1 | Section 1 0/48 | Ready |

30 < >

Showing 1 - 9 of 9

Students in Active Status (Active status is still logged into TestNav)

| Steps | Screen Shot |
|--|--|
| <p>Description: A student may show in Active status if they did submit their test but have not exited out of TestNav or not yet started their next section.</p> <ul style="list-style-type: none">• If the student is taking the next Section, they will need to enter a Seal Code for Sections 2-4 to access the test content. |  <p>The screenshot shows the TestNav interface. At the top left is the 'TestNav' logo. At the top right is a user profile icon labeled 'TestNav User'. The main content area is titled 'Section 2 (Calculator)' and indicates '10 Questions'. Below this, there are instructions: 'Today, you will take Section 2 of the Algebra I Test. You will be able to use a calculator. Calculators are provided in the toolbar for your use. Read each question. Then, follow the directions to answer each question. If a question asks you to show or explain your work, you must do so to receive full credit. Only responses entered within the space provided will be scored. If you do not know the answer to a question, you may bookmark it and go on to the next question. If you finish early, you may review your answers and any questions you may have bookmarked.' At the bottom of the section, there is an 'Enter Seal Code' input field.</p> |

- If the student is not taking the next Section on the same day, ask the student to sign out of TestNav.



- The Detailed Progress will show as Started for the Section the student submitted until they enter the next section or exit from TestNav.

The image shows a screenshot of the TestNav interface with three main panels. The left panel is "Session Info" showing "Session: Grade 5 Active & Resumed" and "Section Progress". The middle panel is "Detailed Progress" showing a table of questions and sections. The right panel shows a list of sections with their status.

Session Info

Session: Grade 5 Active & Resumed Last updated 3/10/2022 1:33 PM

Section Progress

Session Status

Total Tests: 3

1 Active 2 Resumed

STUDENT LIST

| Student Name | Grade |
|--|-------|
| NonAccom Online BBB, Science 5 Science | 5 |
| NonAccom Online CCC, Science 5 Science | 5 |
| NonAccom Online EE, Science 5 Science | 5 |

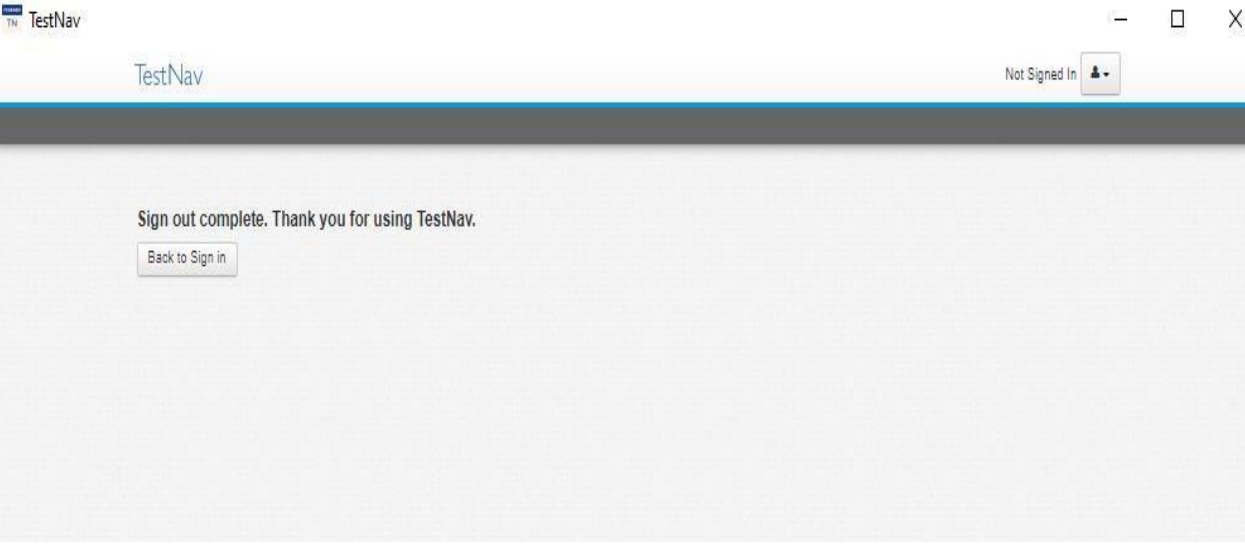
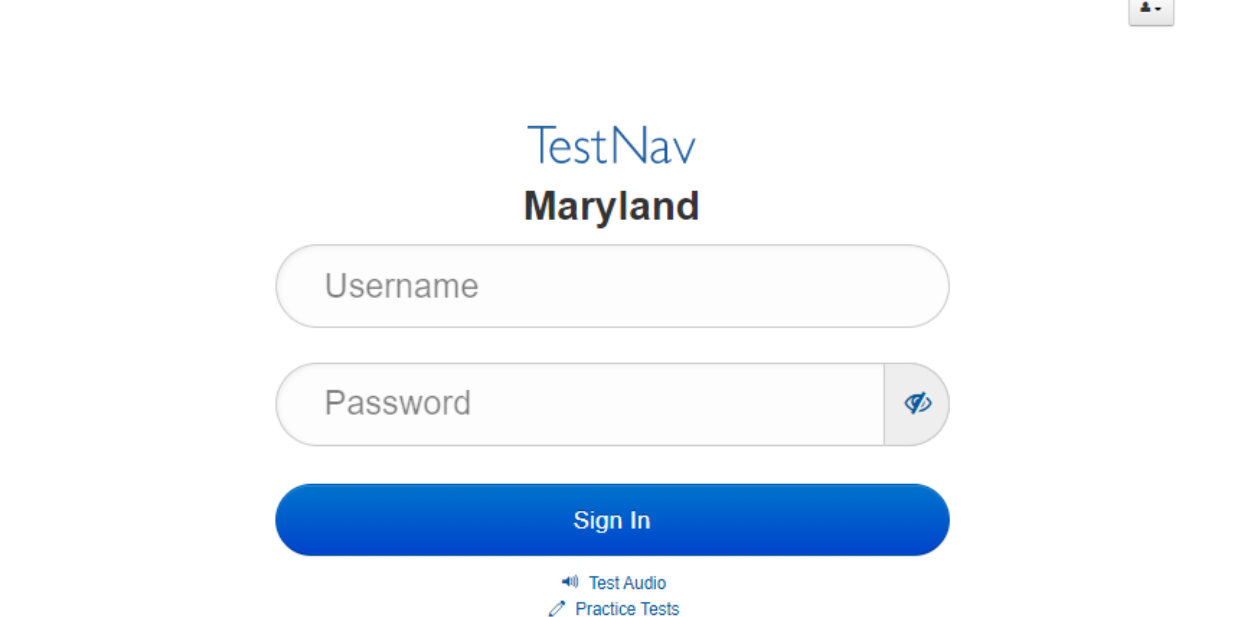
Detailed Progress

| Question | Visited | Time Spent (min:sec) | Question Status | Section |
|-----------------------|---------|----------------------|-----------------|-----------|
| Section 1 Started | | | | |
| Question 1 | Visited | 1:46 | Answered | Section 1 |
| Question 2 | Visited | 0:05 | Answered | Section 1 |
| Question 3 | Visited | 0:03 | Answered | Section 1 |
| Question 4 | Visited | 0:03 | Answered | Section 1 |
| Question 5 | Visited | 0:01 | Answered | Section 1 |
| Question 6 | Visited | 0:02 | Answered | Section 1 |
| Question 7 | Visited | 0:01 | Answered | Section 1 |
| Question 8 | Visited | 0:01 | Answered | Section 1 |
| Question 9 | Visited | 0:02 | Answered | Section 1 |
| Question 10 | Visited | 0:01 | Answered | Section 1 |
| Question 11 | Visited | 0:01 | Answered | Section 1 |
| Question 12 | Visited | 0:02 | Answered | Section 1 |
| Section 2 Not Started | | | | |

Section List

| Section | Status |
|-----------------|---------|
| Section 2 15/48 | Resumed |
| Section 2 12/48 | Resumed |
| Section 1 12/48 | Active |

Resumed Students (Able to login during the session window)

| Steps | Screen Shot |
|--|---|
| <p>Description: A student may show in Resumed status if the student submitted their section and exited out of TestNav. The student would need to navigate to the Sign In page of TestNav by selecting Back to Sign in.</p> |  <p>A screenshot of the TestNav web application. The browser window title is 'TestNav'. The page content includes the TestNav logo at the top left, a 'Not Signed In' status indicator with a user icon at the top right, and a central message: 'Sign out complete. Thank you for using TestNav.' Below the message is a button labeled 'Back to Sign in'.</p> |
| <p>Description: A student may show in Resumed status if they were kicked out or exited TestNav while in their testing section. To sign back in the student would need to navigate to the Sign In page of TestNav.</p> |  <p>A screenshot of the TestNav sign-in page. The page title is 'TestNav Maryland'. It features a 'Username' input field, a 'Password' input field with a visibility toggle icon, and a prominent blue 'Sign In' button. At the bottom, there are links for 'Test Audio' and 'Practice Tests'.</p> |

If the student needs to be moved into a new section manually the STC will need to use the “Sections Out of Order” option to manually move the student into their next section.

If the STC uses “Sections Out of Order” to move the student once it must be used to manually move the student to each of the sections, they have left to test. Otherwise, the system will pull the student back into the manually set section if they get logged out of TestNav.

STUDENT LIST

Print selected testing ticket(s) | Move | Update Status ▾ | Reset Student Password | Enter Exception | Sections Out of Order ▾ | Export to CSV

Filter: No filter applied Search

| <input type="checkbox"/> Student Name | Grade | SSID | Accom | Section | Progress |
|--|-------|-----------|-------|-----------|-----------------|
| <input type="checkbox"/> NonAccom Online BBB, Science 5 Science | 5 | 202229077 | | Section 1 | Section 2 15/48 |
| <input checked="" type="checkbox"/> NonAccom Online CCC, Science 5 Science | 5 | 202229037 | | Section 3 | Section 2 12/48 |
| <input type="checkbox"/> NonAccom Online EE, Science 5 Science | 5 | 202229036 | | Section 3 | Section 2 12/48 |
| <input type="checkbox"/> NonAccom Online F, Science 5 Science | 5 | 202229077 | | Section 2 | Section 1 0/48 |

- The STC or TA will need to refresh their screen to see the most updated information under the Section detail.
- This will show which section the student will log into when they sign into TestNav.

NOTE: If a student is in “Active” status the Section detail will be blank.

- The Progress detail will still show the section the student was in when they logged out of TestNav.

STUDENT LIST

Print all testing ticket(s) | Refresh | View Accommodations | Export to CSV

Filter: No filter applied Search

| <input type="checkbox"/> Student Name # | Grade # | SSID # | Exception # | Accom | Section # | Progress | Status # |
|---|---------|-----------|-------------|-------|-----------|-----------------|-----------------------|
| <input type="checkbox"/> NonAccom Online BBB, Science 5 Science | 5 | 202229036 | | | Section 3 | Section 2 15/48 | Submitted for Scoring |
| <input type="checkbox"/> NonAccom Online CCC, Science 5 Science | 5 | 202229037 | | | Section 3 | Section 2 12/48 | Resumed |
| <input type="checkbox"/> NonAccom Online EE, Science 5 Science | 5 | 202229036 | | | Section 3 | Section 2 12/48 | Resumed |
| <input type="checkbox"/> NonAccom Online F, Science 5 Science | 5 | 202220777 | | | Section 2 | Section 1 0/48 | Ready |
| <input type="checkbox"/> NonAccom Online GGG, Science 5 Science | 5 | 202229046 | | | Section 3 | Section 4 15/48 | Resumed |
| <input type="checkbox"/> NonAccom Online LLL, Science 5 Science | 5 | 202229055 | | | Section 1 | Section 1 26/48 | Resumed |
| <input type="checkbox"/> NonAccom Online M, Science 5 Science | 5 | 202220784 | | | Section 1 | Section 1 0/48 | Ready |
| <input type="checkbox"/> NonAccom Online MMM, Science 5 Science | 5 | 202229057 | | | Section 4 | Section 1 0/48 | Ready |
| <input type="checkbox"/> NonAccom Online O, Science 5 Science | 5 | 202220786 | | | Section 1 | Section 1 0/48 | Ready |

30