

KEY DATES MCAP FALL 2023

Event	Fall Block
Testing Window	12/4/2023 – 1/12/2024 (PBT) 12/4/2023 – 1/19/2024 (CBT)
Fall Training Administration opens in Pearson Access	9/5/2023
Training	LAC Training: 11/7/2023 LEA24 Training: 11/8/2023
Administration Available to view	11/12/2023
Tasks for materials distribution: <ul style="list-style-type: none"> ● Upload/Verify student data and accommodations/accessibility features ● Create Sessions ● Students placed in sessions (online & paper) 	N/A There are no initial orders for Fall Block
Additional Order window (testing materials) **Ensure you order your materials at least 10 business days prior to when they are needed. It will take 7-10 business days to arrive.	11/13/2023 – 1/10/2024
Additional Order window (Human Reader Scripts and Braille books for ATSR) **Ensure you order your materials at least 10 business days prior to when they are needed. It will take 7-10 business days to arrive.	11/13/2023 – 1/17/2024
Additional Order window (Return materials only) **Ensure you order your materials at least 10 business days prior to when they are needed. It will take 7-10 business days to arrive.	11/13/2023 – 1/26/2024

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Deadline to Mark Complete/Void Tests	1/23/2024
Update School Details and Ship Materials (this is the update to any addresses or if you would like the materials shipped to school or LEA)	11/7/2023
Update Ship to Organization for student	1/23/2024
Update Reporting School at Session Level	1/23/2024
Update Ship Material for Reports (this is the update if you would like reports shipped to school or LEA)	1/23/2024
Update for Optional Reports (if you would like labels shipped)	1/23/2024