

### KEY DATES MCAP SPRING 2024

Event	Science	ELA/Math	Social Studies
<b>Testing Window</b>	<b>3/4/2024 – 3/15/2024 (PBT)</b> <b>3/4/2024 – 3/22/2024 (CBT)</b>	<b>4/4/2024– 5/17/2024 (PBT)</b> <b>4/4/2024 – 5/31/2024 (CBT)</b>	<b>5/6/2024 – 5/17/2024 (PBT)</b> <b>5/6/2024 – 5/31/2024 (CBT)</b>
Training		LEA 24 Training: 1/23/2024 LAC Training: 1/24/2024	
Administration Available to view	1/9/2024	3/18/2024	3/4/2024
Tasks for materials distribution: <ul style="list-style-type: none"> <li>• Upload/Verify student data and accommodations/accessibility features</li> <li>• Create Sessions</li> <li>• Students placed in sessions (online &amp; paper)</li> </ul>	1/9/2024 – 1/19/2024	N/A	3/4/2024 – 3/15/2024
Enrollment Counts for Manuals Orders	1/11/2024	2/1/2024	N/A will use the numbers from Science Grade 8
Materials Due in District	2/16/2024	3/15/2024 (CBT manuals only) All other material is Additional Order Only	4/22/2024
Additional Order window (paper-based testing materials)  **Ensure you order your materials at least 10 business days prior to when they are needed. It will take 7-10 business days to arrive.	2/19/2024 – 3/13/2024	3/18/2024 – 5/15/2024	4/22/2024 – 5/15/2024
Additional Order window (computer-based testing materials)  **Ensure you order your materials at least 10 business days prior to when they are needed. It will take 7-10 business days to arrive.	2/19/2024 – 3/20/2024	3/18/2024 – 5/29/2024	4/22/2024 – 5/29/2024

Event	Science	ELA/Math	Social Studies
Additional Order window (Return materials only)  **Ensure you order your materials at least 10 business days prior to when they are needed. It will take 7-10 business days to arrive due to approval process and shipping.	2/19/2024 – 3/29/2024	3/18/2024 – 6/7/2024	4/22/2024 – 6/7/2024
Deadline to Mark Complete/Void Tests	3/22/2024	5/31/2024	5/31/2024
Update School Details and Ship Materials (this is the update to any addresses or if you would like the materials shipped to school or LEA)	1/11/2024		
Update Reporting School at Session Level	3/22/2024	5/31/2024	5/31/2024
Update Ship to Organization for student	7/18/2024		
Update Ship Material for Reports (this is the update if you would like reports shipped to school or LEA)	7/18/2024		
Update for Optional Reports (if you would like labels shipped)	7/18/2024		